

## REQUEST FOR QUOTATION

DATE:		SAP #		PRODUCT DESC:	
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FROM:	EMAIL:	PHONE:
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MANUFACTURER	
NAME:	
STREET ADDRESS:	
CITY:	
STATE/REGION:	
COUNTRY:	
ALT. MANUFACTURE LOCATIONS:	
CUSTOMER SERVICE CONTACT:	
PHONE:	
EMAIL:	
SALES CONTACT:	
PHONE:	
EMAIL:	

SUPPLIER (If different than manufacturer)	

PRICE USD (\$)	LB/KG	PKG TYPE	WEIGHT	LB/KG

CAS #:				
TSCA:	YES		NO	
FREEZABLE	YES		NO	
HAZARDOUS	YES		NO	
MADE TO ORDER	YES		NO	
MADE TO STOCK	YES		NO	
MADE SPECIAL FOR RED SPOT:	YES		NO	
% OF MATERIAL FROM OVERSEAS				

INCOTERMS:	
PAYMENT TERMS:	
MINIMUM ORDER:	
LEAD TIME:	
SHELF LIFE:	
WAREHOUSE LOCATIONS:	

MATERIAL FORM:				
LIQUID	YES		NO	
PASTE	YES		NO	
PELLETS	YES		NO	
POWDER**	YES		NO	
**IF POWDER, ANTI-STATIC BAG?	YES		NO	

SPECIAL HANDLING INFORMATION	
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- ➔ **PALLETS:** EVANSVILLE REQUIRES MATERIAL TO BE SHIPPED ON 45 X 48 PALLETS  
WESTLAND REQUIRES MATERIAL TO BE SHIPPED ON 48 X 48 PALLETS  
DEVIATIONS MUST BE APPROVED PRIOR TO SHIPMENT
- ➔ **DOCUMENTATION:** PLEASE PROVIDE MSDS, TECHNICAL DATA SHEET AND SPECIFICATION SHEET WITH PRICE QUOTE.  
COA WITH "USE BY" DATE AND PACKING SLIP REQUIRED WITH EVERY SHIPMENT.
- ➔ **MASTER STANDARD & COLOR CHIPS:** PROVIDE TO INCOMING QC DEPARTMENT, 1016 E. COLUMBIA STREET, EVANSVILLE, IN 47711  
MASTER STANDARD (PIGMENTS AND TINTS ONLY) COLOR CHIP (ALL PARLS & ALUMINUMS ONLY)